

HOUSING MANAGEMENT ADVISORY BOARD

22ND MARCH 2023

Report of the Director Housing and Wellbeing

WORK PROGRAMME

Purpose of the Report

To enable the Board to consider its work programme.

The current work programme, appended, sets out the position following the previous meeting of the Board on 1st February 2023 and subsequent discussion between the Director Housing and Wellbeing and the Vice-chair regarding items that require consideration by the Board.

For information, a remaining 2022/23 meeting of the Board is scheduled as follows: 26th April 2023 at 4.30pm.

Recommendations

1. That the Board's work programme be updated in accordance with the decisions taken during consideration of this item and any other decisions taken during the course of the meeting.
2. That the Board considers whether it wishes to cancel its remaining 2022/23 meeting on 26th April 2023 if there are still no items scheduled for consideration.

Reasons

1. To ensure that the information in the Board's work programme is up to date.
2. Meetings should be held only when there is business that requires consideration.

HOUSING MANAGEMENT ADVISORY BOARD - WORK PROGRAMME

MEETING DATE/ FREQUENCY	ISSUE	INFORMATION REQUIRED/ INVITEES/ OFFICERS	NOTES
SCHEDULED:			
Every meeting	Work Programme		To review the Board's work programme.
Every meeting	Questions from Members of the Board		<p>Questions on matters within the remit of the Board (if any), for response at the meeting.</p> <p>Members will be asked in advance of the agenda being published for each meeting whether they have any such questions, for listing on the agenda.</p>
Quarterly	Performance Information	Director Housing and Wellbeing	<p>To enable the Board to ask questions, if any, on the performance information pack sent out with the agenda for the meeting.</p> <p>See notes at end of work programme for information currently included.</p>
Annual	HRA outturn	Director Housing and Wellbeing	June/July
Annual	Housing Ombudsman's Complaint Handling Code - Self-Assessment	Director of Housing and Wellbeing	September
Annual	Budget Setting and Priorities for Next Year	Director Housing and Wellbeing	November
Annual	Draft Budget	Group Accountant	January

MEETING DATE/ FREQUENCY	ISSUE	INFORMATION REQUIRED/ INVITEES/ OFFICERS	NOTES
22nd March 2023	Service Standards (Repair Operatives), plus Repair Guide	Director of Housing and Wellbeing	
22nd March 2023	Introduction to J. Tomlinson	Director of Housing and Wellbeing	
22nd March 2023	Decant and Disturbance Policy	Landlord Services Manager	

TO BE SCHEDULED:			
To be scheduled	Re-designation of Stock	Director of Housing and Wellbeing	Summer 2023
To be scheduled	Asset Management Strategy Update	Director of Housing and Wellbeing	Progress to be reported to Board, update Autumn 2023
To be scheduled	Housing Strategy	Head of Strategic Housing	During 2023/24
To be scheduled	Sheltered Accommodation, plus update St. Michael's Court, Thurmaston	Director of Housing and Wellbeing	During 2023/24
To be scheduled	Garages Review	Head of Strategic Housing	During 2023/24

Notes:

1. All reports must include an explanatory list of any acronyms used.
2. Performance information pack will include (a) Repairs; (b) Gas Servicing; (c) Rent Collection; (d) Rent Arrears Percentage of the Annual Rent Debit; (e) Tenancy Management; (f) Anti-Social Behaviour; (g) Supported Housing; (h) Customer Satisfaction; (i) Voids Journey; and (j) Planned Maintenance Contractor Performance.